

# Mac CORE Four Behavior Matrix

## Mac Manners

- ❖ Be polite
- ❖ Be kind
- ❖ Follow adult directions
- ❖ Let teachers teach and students learn
- ❖ Respect property of others
- ❖ Respect personal space (hands and feet to self)

	<u>RESPECT</u>	<u>RESPONSIBILITY</u>	<u>EFFORT</u>	<u>SAFETY</u>
<b>Classroom</b>	Honor/value others contributions Speak positively Listen attentively	Manage materials, electronics, and assignments Follow classroom entrance/exit routine Ask for help when needed	Use mistakes as a way to learn Show determination and keep trying until you understand Work bell to bell	Keep pathways clear Use class materials appropriately
<b>Passing Area</b>	Use appropriate language and inside voice Respect classes in session	Carry a hall pass during non-passing time and go directly to your destination Keep our school clean Arrive to class on time	Move through hall in a timely manner Manage your passing time Hoods down, hats off	Walk Keep to the right hand side of the hallway Keep electronics, headphones, and sports equipment in backpack
<b>Breakfast and Lunch Time</b>	Use appropriate language Accept responsibility for your actions Only eat and touch your own food	Clean up after yourself Food and drinks stay indoors Know your lunch number	Wait patiently and allow space in line Use an inside voice	Line up single file Stay seated 8 to a table Stay within the boundaries
<b>Bathroom</b>	Give people privacy Wait quietly for your turn	Clean up after yourselves Tell an adult if cleaning or supplies are needed	Use the closest restroom Return to class promptly Plan ahead to use the restroom during passing/lunch time	Wash hands with soap and keep the water in the sink Be respectful of people with allergic reactions to fragrances
<b>Arrival/Dismissal</b>	Accept responsibility for your actions	Think before you act Enter the door closest to your destination	Listen to announcements	Once on campus, stay on campus Carry skateboards and walk bikes on campus Use sidewalks/crosswalks correctly
<b>Offices</b>	Ask permission to use office items or see office staff Respect other people's privacy	Carry a hall pass Wait patiently to speak to an adult Make appointments before or after school	Be patient Use an inside voice	Only use office equipment if trained and have permission
<b>Computer Lab</b>	Use equipment with care. Allow others to do their work	Keep food and drink, even water, away from the equipment Leave all equipment in neat working order Report problems to teacher	Use the lab to produce high quality school work Focus on the screen and your own work. Calm body and inside voice	Only access approved sites Use cyber safety etiquette
<b>Library</b>	Wait your turn Use an inside voice Allow others to work	Carry a hall pass Return materials in a timely manner Treat materials with care (books, iPads, computers, etc.)	Stay on task Clean up after yourself Read a variety of sources	All chair legs on the floor Push your chair in
<b>Admin Center</b>	Ask permission to use office items or see office staff Respect other people's privacy	Carry a hall pass Wait patiently to speak to an adult	Fill out forms completely Be patient; read or work on school work while waiting Use an inside voice	Sit appropriately in a chair